

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

ADVISORY BOARD MINUTES

October 16, 2019

12:30 p.m.

MEMBERS PRESENT: Vice Chairman Richard Applegate, City of Fountain
Edward Pine, Building A, B or C Contractor
Robert Todd, City of Manitou Springs
Kelly Elliott, Town of Monument
David Wilson, Town of Palmer Lake

MEMBERS ABSENT: Chairman Darin Tiffany, Engineer
Vince Colarelli, Building A or B Contractor
Jeff Finn, Citizen-at-Large
Chris Quinn, Town of Green Mountain Falls

OTHERS PRESENT: Roger Lovell, Regional Building Official
Virginia Koulchitzka, Regional Building Counsel
Jay Eenhuis, Deputy Building Official – Plans
John Welton, Deputy Building Official - Inspections
Ryan Johanson, Director of Finance
Matt Matzen, Front Counter Supervisor
Linda Gardner, Executive Administrative Assistant

1. CALL TO ORDER

Vice Chairman Richard Applegate called the meeting to order at 12:30 p.m.

2. CONSIDERATION OF THE SEPTEMBER 18, 2019 MINUTES

A motion was made by Edward Pine to **APPROVE** the September 18, 2019 Advisory Board Minutes as written, seconded by Robert Todd; the motion carried unanimously.

3. NEW BUSINESS

a) Colorado Springs Chamber & EDC Presentation by Dani Barger

Dani Barger appeared and gave a brief overview of new initiatives that the Chamber and EDC are working on.

4. CHANGES/POSTPONEMENTS/NOTICE OF NEXT MEETING

November Advisory Board meeting date and time: Wednesday, November 20, 2019, beginning at 12:30 p.m. at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14.

5. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED ON THE AGENDA

Public comments on items not scheduled on the agenda shall be limited to three (3) minutes.

There were no public comments.

6. BUILDING OFFICIAL REPORTS/NON ACTION ITEMS

a) Financial Statement through September 30, 2019

Mr. Johanson presented the financial statement for the month of September 2019. He said the operating cash balance was \$13,385,465. Mr. Johanson said the monthly revenue was \$1,670,346. He said the expenditures were \$1,131,557, which resulted in a gain of \$538,789 for the month of September. He stated year-to-date, the Department had a net gain of \$1,105,832.

b) Building Report through September 30, 2019

Matt Matzen presented the Building Report for the month of September 2019. He said there were 391 single-family houses permitted in September, which was 24.52 percent more than this time last year, and 27 commercial building permits. He stated there was one multi-family permit. Mr. Matzen said the total valuation of permits issued in September for residential homes was \$143,363,073, which was 21.54 percent more than this same time last year; and the total valuation of commercial permits issued was \$96,914,699, which was an increase of 549.47 percent over this same time last year. Mr. Matzen stated that the total valuation year-to-date across all permits was \$2,941,015,054, which is an increase of 17.07%. He said there were 4 permits with a valuation over \$3 million in September. Mr. Matzen stated the front counter was averaging 390 phone calls per day and 125 walk-in customers per day.

c) Plan Report through September 30, 2019

Jay Eenhuis presented the Plan Review Report for the month of September 2019. There were 377 single family plans, which was an increase of 20 percent over the previous year; 56 new commercial plans, which was an increase of 107 percent; and a total of 1,068 plans for the month of September, which was an increase of 29 percent compared to September 2018. Year-to-date, 8,171 plans were submitted, an increase of 3 percent from 2018. Mr. Eenhuis stated there were 115 commercial plans submitted electronically in August 2019, or a 60 percent increase compared to September 2018; and 169 residential plans submitted electronically, which was an increase of 26 percent; for a total of 479 e-plans in September 2019, a 21 percent increase from September 2018. Year-to-date, approximately 45 percent of all plans submitted had been submitted electronically. Mr. Eenhuis stated the Plan Review Department performed 1,635 solo

reviews in September, and 2,940 walk-through reviews, for a total of 4,575 logged reviews for September 2019, and 40,169 logged reviews year-to-date, which was an increase of 21 percent from the previous year. He stated Monument has implemented electronic plan submittal.

d) Inspection Report through September 30, 2019

John Welton presented the Inspection Report for the month of September 2019. He said the inspectors in all departments did a total of 27,648 inspections in September, with a total of 67 field inspectors. He said each inspector averaged 23.4 inspections per day, and the average available time per inspection was 16.0 minutes. He stated currently RBD's inspection staff has performed 11,200 inspections more than last year at this same time.

Mr. Welton introduced Douglas Fanning, RBD's new IT Manager.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. EXECUTIVE SESSION REQUEST(S)

There were no Executive Session requests.

9. BOARD REPORT(S) OR COMMENT(S)

There were no Board report(s) or comments(s).

10. FUTURE AGENDA ITEM REQUESTS

There were no future agenda item requests.

11. ADJOURN

The meeting adjourned at 1:01 p.m.

Respectfully submitted,



Roger N. Lovell
Regional Building Official
RNL/llg

Pikes Peak Regional Building Department
Advisory Board Meeting Minutes
October 16, 2019
Page 4

Accommodations for the hearing impaired can be made upon request with forty-eight (48) hours' notice. Please call (719) 327-2989.

Pikes Peak Regional Building Department (PPRBD) meeting agendas and minutes, as well as archived records, are available free of charge on PPRBD's website at <https://www.pprbd.org/Information/Boards>. Audio copies of the record may be purchased by contacting PPRBD at (719) 327-2989.