

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

BOARD OF REVIEW MINUTES

January 23, 2019

11:00 a.m.

MEMBERS PRESENT: Chairman Vince Colarelli, Citizen-at-Large
Jim Nakai, Architect
Tom McDonald, Building A or B Contractor
Edward Pine, Building A, B or C Contractor

MEMBERS ABSENT: Darin Tiffany, Engineer

RBD STAFF PRESENT: Roger Lovell, Regional Building Official
Virginia Koulchitzka, Regional Building Counsel
Ryan Johanson, Financial Director
Matthew Matzen, Front Counter Supervisor
Linda Gardner, Executive Administrative Assistant

PROCEEDINGS:

Chairman Vince Colarelli called the meeting to order at 11:02 a.m.

1. ELECTION OF OFFICERS

A motion was made by Tom McDonald to elect Jim Nakai as the Chairman for the Board of Review, seconded by Edward Pine; the motion carried unanimously.

A motion was made by Tom McDonald to elect Darin Tiffany as the Vice Chairman for the Board of Review, seconded by Edward Pine; the motion carried unanimously.

2. CONSIDERATION OF THE DECEMBER 19, 2018 BOARD OF REVIEW MINUTES

A motion was made by Tom McDonald to **APPROVE** the December 19, 2018 Board of Review Minutes as written, seconded by Edward Pine; the motion carried unanimously.

3. CONSIDERATION OF TECHNICAL AND LICENSING COMMITTEES MINUTES

a) Technical Committee Minutes of January 9, 2019.

A motion was made by Tom McDonald to **APPROVE** the January 9, 2019 Technical Committee Minutes as written, seconded by Jim Nakai; the motion carried unanimously.

b) Licensing Committee Minutes of January 16, 2019.

A motion was made by Tom McDonald to **APPROVE** the January 16, 2019 Licensing Committee Minutes as written, seconded by Edward Pine; the motion carried unanimously.

4 **DECISION APPEALS**

There were no Decision Appeals.

5. **UNFINISHED BUSINESS**

There was no Unfinished Business.

6. **NEW BUSINESS**

a) Sunshine Act Requirement

To be read on the record, except the text in bold which requires the person making the motion to state his/her name, and the same of the person who seconds the motion.

Pursuant to the Colorado Sunshine Act, I, Vincent Colarelli, move that the Board of Review meeting be held on the third Wednesday of each month at 10:30 a.m. at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, that the Board of Review Meeting Agendas and Minutes for each meeting be posted on the website of the Pikes Peak Regional Building Department at www.pprbd.org, and that the meeting Agendas and Minutes be maintained by the Executive Administrative Assistant in the records of the Pikes Peak Regional Building Department, seconded Tom McDonald; the motion carried unanimously.

The meeting adjourned at 11:06 a.m.

Respectfully submitted,



Roger N. Lovell
Regional Building Official

RNL/llg