

# Pikes Peak Regional Building Department

2880 International Circle  
Colorado Springs, Colorado 80910

## BOARD OF REVIEW MINUTES

May 15, 2024 – Wednesday – 11:00 a.m.

**MEMBERS PRESENT:** Chair Loren Moreland, Building A, B or C Contractor  
Vice Chair Jeff Finn, Citizen-at-Large (*Appeared Virtually*)  
Vince Colarelli, Building A or B Contractor  
Chris Freer, Engineer

**PPRBD STAFF:** Roger Lovell, Regional Building Official  
Virginia Koulchitzka, Regional Building Attorney  
John Welton, Deputy Regional Building Official – Inspections  
Matt Matzen, Permit Supervisor  
Gina LaCascia, Executive Administrative Assistant

### PROCEEDINGS:

The Board of Review meeting was conducted in a hybrid forum, allowing Board members, Department staff, and the public to attend in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, or virtually through Microsoft Teams Town Hall. Sufficient and timely access to the public to observe the meeting was made available at: <https://www.pprbd.org/Information/Boards>.

#### 1. **CALL TO ORDER: DETERMINATION OF A QUORUM**

Chair Loren Moreland called the Board of Review meeting to order at 11:00 a.m.

#### 2. **CONSIDERATION OF THE APRIL 17, 2024 BOARD OF REVIEW MEETING MINUTES**

A motion was made by Vince Colarelli to **APPROVE** the April 17, 2024 Board of Review Meeting Minutes as written; seconded by Chris Freer; the motion carried unanimously.

#### 3. **CONSIDERATION OF TECHNICAL AND LICENSING COMMITTEES' MEETING MINUTES**

a) Technical Committee Meeting Minutes of May 1, 2024

A motion was made by Vince Colarelli to **APPROVE** the May 1, 2024 Technical Committee Meeting Minutes as written; seconded by Chris Freer; the motion carried unanimously.

b) Licensing Committee Meeting Minutes of May 9, 2024

Vince Colarelli advised of a conflict of interest with one of the Consent Licensing Requests, and therefore recused himself from the vote.

A motion was made by Chris Freer to **APPROVE** the May 9, 2024 Licensing Committee Meeting Minutes as written; seconded by Jeff Finn; the motion carried.

4. **UNFINISHED BUSINESS**

There was no Unfinished Business to discuss.

5. **NEW BUSINESS**

There was no New Business to discuss.

6. **ADJOURNMENT**

The Board of Review meeting adjourned at 11:03 a.m.

Respectfully submitted,



Roger N. Lovell  
Regional Building Official  
RNL/gml

Accommodations for the hearing impaired can be made upon request with forty-eight (48) hours' notice. Please call (719) 327-2989.

Pikes Peak Regional Building Department (PPRBD) meeting agendas and minutes, as well as archived records, are available free of charge at: <https://www.pprbd.org/Information/Boards>. Audio copies of the record may be purchased by contacting PPRBD at (719) 327-2989.